

Bay District Schools Calendar 2019-2020

First Day of School.....	August 12
Labor Day Holiday.....	September 2
Teacher PLC Planning Day.....	September 25
Columbus Day (Holiday for All).....	October 14
Teacher PLC Planning Day.....	October 23
Veteran's Day (Holiday for All).....	November 11
Thanksgiving Holidays.....	November 25
Return from Thanksgiving Holidays.....	December 2
Christmas Holidays Begins (Early Release).....	December 23
Records Work Day for Teachers.....	January 6
Return from Christmas Holidays.....	January 7
Martin Luther King Holiday.....	January 20
Teacher PLC Planning Day.....	February 5
President's Day (Holiday for All).....	February 17
Spring Break.....	March 16
Return from Spring Holidays.....	March 23
Good Friday (School Out/ Students & Teachers).....	April 10
Memorial Day Holiday.....	May 25
Last Day of School (Early Release).....	May 27

PARENT CONTACT INFORMATION

It is extremely important that we have a phone number where you can be reached in case of accidents or illness of your child. Please update your emergency information in Parent Portal or contact the school for assistance. We need the name of a neighbor or family member who can be trusted to pick up your child when you cannot. As names and phone numbers change, please make sure that Parent Portal is current at all times for your child's safety.

TITLE I INFORMATION

West Bay Elementary is a Title I School which receives Federal Funds. Title I encourages parents to become involved in their child's education because parental support in the educational process is a key factor in student success. Our school needs and wants you to get involved in your child's education, and there are many ways parents can provide input into what happens at their child's school. Plans and decisions on the use of Title I money are made at the following meetings:

- District Parent Task Force meetings
- School Advisory Council meetings at your child's school

For more information about District Parent Task Force meetings contact Eugenia Robinson, Supervisor of Title I, at 767-4354.

West Bay Elementary School Pledge:

At West Bay Elementary I pledge to

Show respect,
Observe safety,
Accept responsibility, and
Resolve conflict

so, I can *learn, lead, and succeed.*



Building a Family within a Family
Get involved in our House System



“At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.” – Jane D. Hull

14813 School Drive
Panama City Beach, FL 32413
850-767-1850



West Bay
Elementary School

@westbayeagles



Principal: Deniece Moss

Assistant Administrator: Michelle Good

Welcome to West Bay Elementary School! We are excited to have you as a part of our school family! It is a privilege to serve as the administrators of West Bay Elementary. You have joined an extraordinary learning community where our teachers, staff, and families are actively engaged in making excellence happen every day.

We encourage you to join us by becoming an active part of creating the learning atmosphere and in celebrating our successes along the journey before us. There are many opportunities for you to become involved. We need parents and grandparents to volunteer. Come and visit the school to see where you can serve and make West Bay Elementary the best it can be for our students.

West Bay Eagles.....We Soar!

ATTENDANCE

Children are expected to be at school, to be on time, and to stay all day unless prohibited by illness or other serious crisis. When a child is absent, please send a note to the teacher the following day or call the school office. If a prolonged absence is foreseen by the parent, a request can be made through the front office that make-up work be gathered for the child and picked up in the office after 2:30. **Family leave forms may be requested in the office. Leave may be requested a week in advance for up to 5 days.**

Students **MUST** be in attendance at least 160 days of the school year and meet criteria of the Pupil Progression Plan, or they will be in serious jeopardy of being retained. Parents must justify absences.

If it is necessary for a child to leave school, as in the event of an illness, parents must sign the child out in the office. Teachers will not release students unless notified that the child has been signed out in the office. Due to student safety, students may not be checked out after 1:30.

SCHEDULE

Morning Start Time for Students 7:30 a.m.

Dismissal Time 2:00 p.m.

Students are marked tardy if late to class or if checked out of school. They are to report to school no earlier than 7:05.

BUS INFORMATION

Bus stops are set by the School Board and not by the bus drivers. Please discuss the following with your child:

- (1) Arrive at the bus stop 5 minutes before bus time
- (2) Stand off to the side of the roadway while awaiting the bus
- (3) Obey the driver at all times

Students are expected to maintain appropriate behavior on the bus. Any changes in your child's transportation must be in writing to the teacher. The Transportation Department will not allow students to change buses without permission from a school administrator.

CAR RIDERS

The front circle, in front of the school office, should be used for drop off and pick up. All cars should pull forward in the circle. Cars should not enter the bus loop before school or at dismissal times. **Students should arrive in time to be in class by 7:30.** Afternoons can be quite congested in the loop. Plan to come early and sit for a while if your children do not ride the bus.

MEDICATIONS AT SCHOOL

If your child must take medication during the school day, we have a form that **MUST** be signed by both you and your physician and filed in the school office. Medication forms may be picked up at the school or your doctor's office.

CELL PHONES & OTHER DEVICES

Students may possess cell phones, iPads, and other electronic devices only with approval of school personnel.

TEXTBOOK & LIBRARY MATERIALS

Textbooks, library books, and other school materials are loaned to pupils by the Bay District School Board. Parents are responsible for lost or damaged items.

SCHOOL NEWSLETTER

A newsletter will be sent home at the beginning of each month via email. It contains important information concerning school events, programs, and activities.

RECOVERY DRESS CODE

Dress for Success Every Day!

The School Board has adopted the following mandatory rules for dress and grooming (BDS Policy 7.209). Below you will find the **TEMPORARY REVISIONS** for the 2019-2020 School Year as we continue to recover from Hurricane Michael.

Tops: <ul style="list-style-type: none">• T-shirts and shirts of any color• Must be appropriately fitted with sleeves• Must be unaltered; covering underarms and waist• No inappropriate language, graphics or logos	Shoes: <ul style="list-style-type: none">• Closed toes and closed backs preferred• No bedroom shoes, flip-flops, shower shoes, or beach footwear
Bottoms: <ul style="list-style-type: none">• Bottoms of any color• Bottoms must be appropriately fitted and seated at the waist.• No shorts, skirts or dresses shorter than five inches (5") above the knee caps as measured standing up• Dresses with sleeves (underarm must be covered)• Fitness pants such as leggings, Yoga pants, sweatpants, exercise tights, etc. must be covered with a top that reaches fingertip length when arms are at sides	Other: <ul style="list-style-type: none">• Scarves must be worn appropriately around the neck or shoulders (accessory item only; no bandanas).• No head wear except sunglasses. Hats or other sun protective wear to only be worn while students are outdoors during school hours (not during class changes); however, at all other times, the sun-protective items must be properly stored by the student in pockets, purse, locker or backpack.• No jewelry or accessory that may be used as weapons such as chains or spiked jewelry.• Students participating in extracurricular activities shall conform to the standards of this policy while attending classes during the regular school day. Cheerleaders may wear their uniforms when required for participation in school sanctioned activities. Athletes may wear the team jerseys on game days with appropriate uniform bottoms.• No bedroom clothes.
Sweaters/Sweatshirts/Hoodies: <ul style="list-style-type: none">• Must be appropriately fitted• Hood may not be worn indoors	

MISSION

West Bay Elementary's staff, parents, and community are dedicated to provide an engaging supportive environment for all scholars by implementing ambitious instruction, collaborative teaching, effective leadership, and involved families to empower our scholars to be lifelong learners.

Our students will achieve high levels of individual success both academically and in life.

VISION

The vision for West Bay Elementary School is to prepare, motivate, and engage our scholars for a quickly changing world by instilling in each scholar critical thinking skills and a respect for core values of empathy, kindness, courage and harmony. Students will have success for today and be prepared for tomorrow.

SCHOOL VISITORS

Parents are always welcome! We encourage parents to become involved in school activities, to volunteer their time and talents, and to visit the school whenever possible. Please remember that our number one focus is learning for all students. Unnecessary interruptions may waste time and hinder learning. Therefore, any visits during the school day should be pre-arranged. Teachers must receive a minimum of 24 hours notice before parent observations and/or conferences. ***For the protection of the students and faculty*** it is required that any person entering the building during the day come directly to the office to sign in before going to any other part of the school. A visitor's driver's license will be scanned each time he/she visits and a badge will be issued for the visitor to wear. **No students will be permitted to leave the building with a visitor unless the child has been signed out of the school office and that person is listed in Parent Portal.**

CODE OF STUDENT CONDUCT AND DISCIPLINE

The purpose of Code of Student Conduct and Discipline is to provide information about the Bay County School Board's policies regarding student conduct and discipline. You can find information regarding students' responsibilities and rights; attendance policies; informal and formal discipline procedures; and other pertinent information. The Bay County School Board policies are subject to change at the discretion of the School Board.